

THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE HUMAN RESOURCES DIVISION

ONE ASHBURTON PLACE, BOSTON, MA 02108

KRISTEN LEPORE Secretary

PAUL DIETL Chief Human Resources Officer

KARYN E. POLITO Lieutenant Governor

MEMORANDUM

TO: Appointing Authorities and Police Chiefs

FROM: George Bibilos, Director

Organizational Development Group/Civil Service Unit

DATE: July 3, 2015

RE: Police Officer Eligible List Maintenance

Please be advised that the existing Police Officer Eligible List will be replaced with a new Eligible List on or about November 1, 2015.

The names of the individuals who receive conditional offers of employment must be submitted to the Human Resources Division on or before October 31, 2015. Pursuant to M.G.L. Ch. 31, § 25, failure to submit such names to the Human Resources Division on or before said date, shall nullify an appointment of such person. Appointees from a Police Officer certification/referral must pass a medical examination and a Physical Abilities Test before their appointments can be finalized.

Pursuant to Personnel Administration Rule .08, any requisition to fill vacancies to the title of Police Officer received by the Human Resources Division after August 10, 2015 will be processed from the eligible list established on November 1, 2015.

If you have any questions or concerns, please do not hesitate to contact our office.